

INVITATION FOR BIDS

Sealed landscaping proposals will be received by Family Health Services, Inc., c/o Administration Office, 5735 Meeker Road, Greenville, Ohio 45331 until 3:00 p.m. (local time) on Friday, October 30, 2009 for furnishing a landscaping plan and all landscaping, materials, labor and equipment necessary to complete the landscaping for the project known as **Family Health Services – Landscaping Project**. Bid proposals must be identified as Family Health Services Landscaping Project, Attn: Mr. Coy Boroff, and will be received during normal business hours Monday through Friday, 8:00 a.m. ó 5:00 p.m. prior to the bid deadline. The work for which proposals are invited is for providing design and landscaping services within the courtyard space and adjacent surrounding area with a project budget of \$29,000.00 in accordance with the landscaping guidelines.

Landscaping guidelines and bid documents may be examined or obtained at the office of Mote & Associates, Inc., 214 West Fourth Street, Greenville, Ohio 45331. A non-refundable charge for each set of the bidding documents will be required in the amount of \$20.00. An additional non-refundable handling charge of \$10.00 per set is required, if documents are to be shipped. Landscaping proposals **will only be accepted from bidders who have registered and obtained a bid packet from Mote & Associates.**

A **pre-bid meeting** will be held on site on Wednesday, October 21, 2009 at 1:00 P.M.(local time) at the site location: 5735 Meeker Road, Greenville, Ohio 45331. (Located on the south side of the building in the courtyard between the existing facility and the new addition).

Each Proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity, and a complete listing of all subcontractors to be used. The Owner requires that this landscaping project commence according to the landscaping guidelines within 10 calendar days after the Notice to Proceed is issued and fully completed no later than 180 calendar days from the date the Notice to Proceed is issued. No bidder may withdraw his bid within sixty (60) days after the actual date of the opening thereof.

All contractors and subcontractors involved with the project will, to the extent practicable, use Ohio products, materials, services, and labor in the implementation of this project. Additionally, Contractor compliance with the equal employment opportunity requirements of Ohio Administrative Code Chapter 123, the Governor's Executive Order of 1972 and the Governor's Executive Order 84-9 shall be required.

In accordance with HRSA requirements and the HHS Appropriations Act, this project is being funded 100% with federal dollars. Additionally, attention of bidders is called to all of the requirements contained in the Contract Documents and on the plans, particularly to the Federal Labor Standards Provisions, owners funding requirements, various insurance requirements, and various equal opportunity provisions. Bidders must comply with the prevailing rates on public improvements in Darke County as determined by the Federal Davis-Bacon Wage Decision.

Family Health Services reserves the right to accept or reject any or all bids, to waive any informalities in the bidding and to enter into a contract with the bidder who in their consideration offered the lowest and best bid that will fulfill their requirements.

FAMILY HEALTH SERVICES INC.

Advertise: Friday, October 16, 2009

By: Coy Boroff